

ROLE DESCRIPTION: CLUB CHILD PROTECTION OFFICER

The Club Child Protection Officer will:

Responsibilities

- Implement the SGB child protection policy and procedures.
- Encourage good practice by promoting and championing the child protection policy and procedures.
- Monitor and review the child protection policy and procedures to ensure they remain current and fit for purpose.
- Regularly report to the Management/Committee/Board.
- Raise awareness of the Club Child Protection Officer role to parents/carers, adults, and children involved in the club.
- Raise awareness of the Code of Conduct for working with children to parents/carers, adults and children involved in the club.
- Challenge behaviour which breaches the Code of Conduct.
- Keep abreast of developments in the field of child protection by liaising with the SGB Child Protection Officer, attending relevant training or events
- Organise/signpost appropriate training for all adults working/volunteering with children in the club.
- Establish and maintain contact with SGB child protection officer
- Respond appropriately to disclosures or concerns which relate to the well-being of a child.
- Maintain confidential records of reported cases and action taken.
- Where required liaise with the SGB Child Protection Officer and/or statutory agencies and ensure they have access to all necessary information.

Person Specification

- The ability to build relationships with club members, parents/carers, children and the SGB Child Protection Officer.
- An interest in the well-being and safeguarding of children and child protection matters
- A willingness to challenge opinion, where necessary, and to drive the child protection agenda.
- Strong listening skills and the ability to deal with sensitive situations with integrity.
- The confidence and good judgment to manage situations relating to the poor conduct/behaviour of others towards a child.

Skills/Experience

- Attend relevant training to fulfil the role of Club Child Protection Officer.
- Experience of working with children.

Time Commitment: 30 mins a month