

**ABOYNE CANOE CLUB**  
**First SCIO Meeting of Trustees - Minutes**  
**Chris Redmond's kitchen table, Monday 12 June 2017, 8:30pm**

**Present:** Roger Holmes (SCA), Chris Redmond (Chairman), Lorrain Hawkins (Treasurer), Dale Kitching, Christina Cardy (Secretary), Maria Williams, Mark Mitchel, Amelia Cardy (Junior Rep), Neil Gibson

1.	<b>Apologise for Absence:</b> Jonathan Kitching, Katie Davies (membership Secretary).	
2.	<b>Minutes of the Previous Meeting:</b> ACC AGM pre-charity status - 27.3.17 2016 = agreed and signed.	ALL
3.	<b>Chairman's Report: Shed Funding: Applied</b> <b>Gordon &amp; Ena Baxter Fund:</b> £5k pending <b>McRobert Trust:</b> re-apply 2018 as it was oversubscribed for 2017 <b>Eb Scotland:</b> applied for £26k deferred until Sept 2017 (We no longer have to plant trees as a condition) <b>Marr Area Committee:</b> Committee will consider our submission on 20 <sup>th</sup> June. <b>New Applications to: Strachan Wind Farm:</b> ACC will apply directly. May need to have meetings in Strachan Village hall to be eligible. Bank of Scotland, Lloyds TSB, Crowd funding: can advertise it via SCA Facebook, Bancon Homes, Mackintosh Plant. <b>Bulldog Trust:</b> Heidi Carrol suggested we apply. CR to give Dale info. Final Funding available from: Leader, Sports Scotland	CR/Dale
4.	<b>Headed Paper:</b> CR to send Neil G logos to be included on ACC letter head.	CR/NG
5.	<b>Shed Building Warrant: Planning Permission</b> Approved. Duncan Architect to try and get Planning to remove a clause that requires the ramp to be re-assessed periodically.	CR/Architect
6.	<b>Code of Conduct:</b> All Trustees present signed the code of conduct form. JK and Katie to sign later.	CR/JK/Katie
7.	<b>Membership Report from Katie Davies</b> 31 leavers, 28 new, 136 renewed and 58 not replied. CC & CR went over list and deleted some past DofE	
8.	<b>Data Protection Course: Katie Davies Attended</b> ACC already complies: We have river trip registers, CR keeps forms from river trips. Must keep forms 3 years after someone turns 18. Shred applications forms. We have BCU standard incident forms available in the shed. <b>SCA data protection Policy</b> – CR proposed we adopt and all agreed. <b>Membership mojo</b> – Some clubs use this for electronic membership renewals etc. ACC not using this.	
9.	<b>Treasurer's report: Lorraine Hawkins</b> <b>Last year's account</b> will be available tomorrow <b>Gift Aid:</b> Lorraine expects info pack soon. CR hopes £277.50 can be claimed based on current membership <b>Reserves Policy:</b> CR to send info to LH. LH suggested enough money to cover 6 months without income. <b>Pool Fees Increased Significantly.</b> Last season fees were £1500, next season will be £2149.16. Suggested increase pool session fee to £4 members, £5 non members.	CC/AC
10.	<b>PVG: Dale Kitching</b> - Non outstanding.	
11.	<b>Equipment :</b> Mark & JK tidied the shed. Mark proposed buying 10kg weight to test buoyancy aids. 1 <sup>st</sup> Aid kits: one missing – CR will e-mail everyone to have a look for it.	CR/all
12.	<b>Tesco: Bags Funding: Banchory Tesco will select 3 local clubs:</b> CR applying for 2 x canoes, polo helmets and paddles. Everyone should collect tokens and hang onto them until ACC has a box to put them in. Tesco @ Forfar have had not clubs apply so CR will put in an application there.	ALL CR
13.	<b>Polo Paddles:</b> All agreed to pay £600 for the paddles. CR to give LH invoice	LH
14.	<b>Trips &amp; Events: Go Canoe Events:</b> 32 on trip to Kincardine O'Neil: Scouts = 18, Thur 26 on Queens Loch, Duck Festival 12 = <u>total 88 people paddled</u> Distance 117 + 180 + 18 + 13 + ½ = 300+ miles logged. Washout: Sunday 25 June. Event by Aboyne Bridge. Pic Nick 13:30 – 16:30 CR getting giant sit on ducks to paddle. Coaches asked to bring a game.	Coaches
15.	<b>Club Activity Rep:</b> Neil Gibson Neil has achieved 3*, PVG, Child Protection Course, 4* Leader underway 4* leader Funding: CR to apply for Neil G, David H, David W, Harry B.	CR
16.	<b>SCA Rep: Roger Holmes</b> <b>Club Development Tool:</b> CR / RH liasing. <b>ACC Development Plan:</b> Roger to send CR template <b>Paddlability Course:</b> may run again. Offering ACC places.	CR/Roger
17.	ANY OTHER BUSINESS: <b>Xmas Celidh;</b> Saturday 2 December @ Victory Hall booked 5:30-11pm. Jiggery-Pockery (Paul & Rachel Mather 013398 81963 mobile 07876 821073) will play two 1 ½ hour sets with 45 min break. Doors open 7pm-11pm. Maria has put it on Facebook. <b>Peterhead Scouts:</b> Sun 30 July, CR to see if any coaches are available to help. TC & AC away	All  CR
18.	DATE OF NEXT MEETING  <b>TUESDAY 29 August 2017 8pm Boat Inn</b>	